How to be a Slacker

Introduction to Slack App

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Why is Slack named Slack?

Slack is an acronym for 
S earchable 
L og of 
A ll 
C onversation and 
K nowledge
Getting Started with the Alliance Slack

Starting from the beginning...
First off you should have received an email

Join Orbis Cascade Alliance on Slack

Curtis Wyant (cwyant@orbiscascade.org) has invited you to join the Slack team Orbis Cascade Alliance. Join now to start collaborating!

Join Now

Orbis Cascade Alliance
Team URL: orbiscascade.slack.com
Ok now what?

Navigating the Slack interface

Channels
- Topics of Discussion or Teams

Threads
- Used when not wanting to clutter the channel space

Direct Messages
- When you just want to chat with a specific person or persons
#primo-newui

we need some automat... Thursday, May 31st... se feedback saying "step it up!"

blake 2:48 PM
"hellooo, is anybody out there?"

annepep 2:48 PM
Except you can only use it once per case

jeremym 2:49 PM

annepep 2:49 PM
"Currently In Case Feedback can only be used once for each open case."
So we have to be very strategic in use. 😊

Tuesday, June 5th

danmoore 4:19 PM
Ah shoot. Is it still not possible to customize the services page with its own CSS?

jeremym 4:39 PM
sadly looks like it hasn't changed since I had a case filed on that a year ago 😞

danmoore 4:56 PM
I thought I heard it was changed but I guess not

Message #primo-newui
Adding a file—you can click on the plus sign or drag and drop an item to the message area.
Mentions--using the @ symbol will generate a list of users to tag or you can tag a group such as @here for everyone in the channel online or @channel for everyone regardless of status.
**Commands**--using the / symbol will generate a list of commands you can use. For example: /giphy with a term will provide a gif in the channel.
Activity--this window consists of mentions and actions/reactions related to messages that involve you.
Customizing Your Workspace

- Sidebar
- Editing your status
- Notifications
- Profile
Choose what is visible in your sidebar.

- **Everything**
  All of your conversations and apps.
- **Unreads and starred conversations**
  Your unread conversations along with conversations you've starred.
- **Unreads only**
  Only your unread conversations and apps.

**Sorting and grouping**
Choose how conversations in your sidebar are sorted.

Sort channels alphabetically (default)

- **List private channels separately**

**Additional Options**

- **Show All Unreads**
  This collects all the messages you’ve missed in one handy place.
- **Show the Quick Switcher**
  This lets you jump to conversations in a snap.
  (You can also use Ctrl + k)

**Theme**

Customize the look of the **Orbis Cascade Alliance** workspace. Only you will see this.

- **Aubergine**
- **Hoth**
- **Monument**

- Sidebar

  - Change the color theme
  - Change what shows up in your sidebar
Editing Your Status

- You can select emojis to represent your status/mood
- You can also note what your status is
Notifications

- When you should be **notified** by Slack in general
- Notifications by Channel
- Notifications by Keyword
Profile

- Edit photo
- Name
- Display Name
- Title
Say Hello to SlackBot

- Your slack personal assistant
- You can set reminders
- TO DOs
- Customize automated responses for your team
Additional Resources

- What is and how to use Slack: the ultimate guide to doing anything--[Link](#)
- How to use Slack and avoid distractions (a practical guide)--[Link](#)
- Advanced Slack Tutorial: 19 Tips on How to Use Slack--[Link](#)
- Slack: Tips, Tricks and More--[Link](#)
Thanks!

Any questions?
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