

This works by making an indication rule and using it to filter a large list to make a smaller list with just records with that MARC field.

1. Make a big set of everything, or at least all the records you want to filter through the indication rule.

For example: Making a logical set of All Titles on a keyword search for “?”

Set name HLR- Big list of everything	Set type logical
Current Search: All Titles where Title (Title contains keywords "?*")	

If you are only concerned with a subset of your collection, for example a specific location or library, it will be faster if it's not quite so big.

2. Make an indication rule in Metadata Editor by duplicating one of the existing shared indication rules named “... MARC ... present.” Edit the MARC field code to the one you want.

The screenshot shows the 'Rules' panel on the left with a tree view containing 'Normalization rules', 'Merge rules', and 'Indication rules'. Under 'Indication rules', there is a 'Shared' folder containing several rules. The rule 'BT MARC 260 present' is selected, and a context menu is open with 'Duplicate' highlighted. On the right, a code editor displays the following rule definition:

```
rule "HLR MARC 546 present"  
when  
  exists "260"  
then  
  set indication."true"  
end
```

**Special Notes:** File Options probably should be set to Local so you can see it as a filter. Set this before creating the indication rule.

Options	
Placement of new bibliographic records	
<input checked="" type="radio"/> Local	<input type="radio"/> Network
Placement of new rules	
<input checked="" type="radio"/> Local	<input type="radio"/> Network
<input type="button" value="Save"/>	<input type="button" value="Cancel"/>

3. Filter your big set using the indication rule. (Filter is an option in the set's Action menu)

If it's a big set, it will take awhile, but you will get an email when it is done. Also, you check Monitor Jobs for its status.

4. Go to Manage sets. Look at the smaller set's members. You can look at their MARC records individually to find the search terms for Primo.

#### **Ex Libris Documentation:**

[https://knowledge.exlibrisgroup.com/Alma/Product\\_Documentation/Alma\\_Online\\_Help\\_\(English\)/Administration/070Managing\\_Jobs/Managing\\_Search\\_Queries\\_and\\_Sets#Working\\_with\\_Indication\\_Rules](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/Alma_Online_Help_(English)/Administration/070Managing_Jobs/Managing_Search_Queries_and_Sets#Working_with_Indication_Rules)

[https://knowledge.exlibrisgroup.com/Alma/Product\\_Documentation/Alma\\_Online\\_Help\\_\(English\)/Administration/070Managing\\_Jobs/Managing\\_Search\\_Queries\\_and\\_Sets#Filtering\\_Sets](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/Alma_Online_Help_(English)/Administration/070Managing_Jobs/Managing_Search_Queries_and_Sets#Filtering_Sets)

[https://knowledge.exlibrisgroup.com/Alma/Product\\_Documentation/Alma\\_Online\\_Help\\_\(English\)/Resource\\_Management/040Metadata\\_Management/070Working\\_with\\_Normalization\\_Rules#Normalization\\_Rule\\_Syntax](https://knowledge.exlibrisgroup.com/Alma/Product_Documentation/Alma_Online_Help_(English)/Resource_Management/040Metadata_Management/070Working_with_Normalization_Rules#Normalization_Rule_Syntax)

#### **Alma User Required Permissions:**

To work with indication rules, you must have one of the following roles (the same roles as required for using the MD Editor):

- Cataloger
- Catalog Manager
- Catalog Administrator

The roles required to manage search queries and sets depends on the content type of the set you are managing:

- For Resource Management content type sets, the following roles are required:
  - Cataloger
  - Catalog Manager
  - Catalog Administrator
  - Electronic/Digital Inventory Operator
  - Repository Manager
  - Requests Operator



