

**Orbis Cascade Alliance**

**Content Creation & Dissemination Team**

**Update to Board of Directors**

**Archives & Manuscripts Collections Service FY17/ArchivesSpace**

Trevor James Bond, Chair; Isaac Gilman Chair-Elect; Jodi Allison-Bunnell, Staff Liaison

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The Content Creation & Dissemination Team recommended that, for participants in the Archives & Manuscripts Collections Service (A&M), the Alliance implement ArchivesSpace (AS) as the archival collection management successor to Archivist's Toolkit (AT) in FY17 and continue support of Archivist's Toolkit through the end of FY18. They recommended that we distribute the fixed costs of implementing AS and sustaining AT across all A&M participants, and offer opt-in AS hosting for institutions that need it.

This recommendation is consistent with the detailed findings of the ArchivesSpace pilot conducted by the Archival Collection Management Working Group in 2015.

The result for participants in A&M is fees roughly the same than in FY16. This is a significant achievement given the increased cost of supporting ArchivesSpace, which is a much more complex tool.

For those that require AS hosting, there are fee increases according to the size of prospective AS installation and complexity of migration. Because the CCD Team proposed a two-year implementation, institutions will have choices about timing that fit their budget and available personnel. The hosting, which will be contracted out rather than supported by Alliance Systems staff, is an essential service since the pilot found that technical support of AS is much more difficult than support of AT.

The majority of A&M participating institutions are supportive or highly supportive of this direction according to feedback solicited from all participants in early January. The FY17 budget and cost distribution for CCD reflects this proposed direction.