Orbis Cascade Alliance
Content Creation & Dissemination Team
Update to Board of Directors
Proposal: Aggregate Alliance Digital Content
Trevor James Bond, Chair; Isaac Gilman, Chair-Elect; Jodi Allison-Bunnell, Staff Liaison
2016 February 5

The CCD Team's top-priority goal for this year was to aggregate Alliance digital content. This initiative included the creation and adoption of shared digital content metadata standards and continued exploration of becoming a DPLA Service Hub. We enjoyed very successful interactions with the Board and Council in fall and early winter on the vision and intent of this initiative. The following proposal seeks additional resources in FY17 to enable continued tangible progress on this goal.

We request that the Board consider the following on February 11:
- Endorsing the minimal- and optimal-level proposals and advancing them to the March Council meeting;
- Granting the CCD Team permission to proceed with an Oregon LSTA grant pre-proposal in February (Submission of a final proposal on April 15 would depend on Council's decision in March);
- Integrating the budget request into the FY17 Alliance budget process;
- Endorsing an all-in funding model with costs distributed according to the commonly-used 60-40 formula.

Minimal-level proposal, dependent exclusively on Alliance funding in FY17:
- Extend existing harvester infrastructure with contracting programmer to accept sets of digital objects not associated with Archives West. The Harvester will check for compliance with metadata best practices and normalize very selected fields
- Set up a single pipe from the harvester to Alliance Primo
- Develop appropriate training and support through working group (W2 work)
- Cost: $42,500 in Alliance funds year 1 to be distributed through the 60-40 formula

Optimal-level proposal, dependent on external circumstances not fully under our control. Includes all elements of the minimal-level proposal plus:
- Seek LSTA funding for a half-time metadata applications librarian to develop replicable training, scripting, and workflows so that we can produce 50,000 digital objects that DPLA requires for initial ingest. This complements and replaces some W2 work in minimal-level proposal with this paid position
- Apply to become a DPLA hub by the end of FY17. Pending acceptance, digital content goes live 6-8 months after application
- Cost: No additional Alliance fees. Funded with $54,500 in direct grant funds (plus overhead rate) for a grant running 2016 July 1 to 2017 June 30

What does this initiative cost beyond FY17?

- If FY17 is implemented at minimal level, Year 2 (FY18) costs: Estimated $40,000
- If FY17 is implemented at optimal level, Year 2 (FY18) costs: Estimated $50,000, including possible $10,000 DPLA membership fee

CCD Team is currently seeking feedback from CCD Representatives and will report out on responses on February 11.