

Unique Materials Management

Introduction

In support of its top-priority goals assigned by the Board, the Content Creation & Dissemination Team's Digital Content Joint Working Group is gathering information on the systems that Alliance members use to manage unique materials and content, and on current and future management of unique resources in the Shared ILS (Alma and Primo). For more information about the goals assigned to CCD, see <https://www.orbiscascade.org/content-creation-dissemination-2/>

Your answers to this survey will help the Joint Working Group and Team recommend the most productive ways in which Alliance members can pursue an integrated approach for publishing, storing, discovering and preserving unique resources.

As your institution's Representative to the Content Creation & Dissemination Team, please answer on behalf of your institution, including all relevant branch libraries and campuses, if applicable.

Signed: Isaac Gilman

Chair, Digital Content Joint Working Group

Trevor Bond

Chair, Content Creation & Dissemination Team

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* 1. I am answering this survey on behalf of:

- Central Oregon Community College
- Central Washington University
- Chemeketa Community College
- Clark College
- Concordia University
- Eastern Oregon University
- Eastern Washington University
- George Fox University
- Lane Community College
- Lewis & Clark College
- Linfield College
- Marylhurst University
- Mt. Hood Community College
- Oregon Health & Science University
- Oregon Institute of Technology
- Oregon State University
- Pacific University
- Portland Community College
- Portland State University
- Reed College
- St. Martin's University
- Seattle Pacific University
- Seattle University
- Southern Oregon University
- The Evergreen State College
- University of Idaho
- University of Oregon
- University of Portland
- University of Puget Sound
- University of Washington

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- Walla Walla University
- Warner Pacific College
- Washington State University
- Western Oregon University
- Western Washington University
- Whitman College
- Willamette University

***2. First and last name**

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Part 1: DAMs and IRs

In order to complete its first-priority for the year, including work to become a Digital Public Library of America hub, the CCD Team needs a list of all digital asset management systems and institutional repositories in use by Alliance institutions. *You do not need to include either the Shared ILS or Archives West in your answers to these questions.* The answers to these questions will move to a shared document that Alliance institutions can update so that we don't have to keep asking you these questions.

3. Does your institution have one or more digital asset management system (DAM), institutional repository (IR), or other system that manages and makes accessible unique materials that are either born-digital or reformatted? *You do not need to include either the Shared ILS or Archives West in your answers.

Yes

No

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System 1

Here, you will describe a few things about your DAM or IR. If you have more than one, you will have options for describing them one at a time, up to five systems.

4. Please indicate the system that you are using

- CONTENTdm
- BePress
- Omeka
- dSpace
- Fedora
- Hydra
- Other (please specify)

5. What is the publicly-accessible URL for the system?

6. Content in this system is

- Fully open to all
- Partly open and partly restricted to campus
- Fully restricted to campus

7. How many digital objects that are fully open to all does this system contain? (round to the nearest 1,000; approximations are acceptable)

8. This system is

- Not customized/using the default settings mostly
- Customized to some extent
- Highly customized

9. Anything else that we should know?

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10. Do you have another DAM or IR to describe?

Yes

No

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System 2

Here, you will describe a few things about your DAM or IR. If you have more than one, you will have options for describing them one at a time, up to five systems.

11. Please indicate the system that you are using

- CONTENTdm
- BePress
- Omeka
- dSpace
- Fedora
- Hydra
- Other (please specify)

12. What is the publicly-accessible URL for the system?

13. Content in this system is

- Fully open to all
- Partly open and partly restricted to campus
- Fully restricted to campus

14. How many digital objects that are fully open to all does this system contain? (round to the nearest 1,000; approximations are acceptable)

15. This system is

- Not customized/using the default settings mostly
- Customized to some extent
- Highly customized

16. Anything else that we should know?

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17. Do you have another DAM or IR to describe?

Yes

No

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System 3

Here, you will describe a few things about your DAM or IR. If you have more than one, you will have options for describing them one at a time, up to five systems.

18. Please indicate the system that you are using

- CONTENTdm
- BePress
- Omeka
- dSpace
- Fedora
- Hydra
- Other (please specify)

19. What is the publicly-accessible URL for the system?

20. Content in this system is

- Fully open to all
- Partly open and partly restricted to campus
- Fully restricted to campus

21. How many digital objects that are fully open to all does this system contain? (round to the nearest 1,000; approximations are acceptable)

22. This system is

- Not customized/using the default settings mostly
- Customized to some extent
- Highly customized

23. Anything else that we should know?

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24. Do you have another DAM or IR to describe?

Yes

No

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System 4

Here, you will describe a few things about your DAM or IR. If you have more than one, you will have options for describing them one at a time, up to five systems.

25. Please indicate the system that you are using

- CONTENTdm
- BePress
- Omeka
- dSpace
- Fedora
- Hydra
- Other (please specify)

26. What is the publicly-accessible URL for the system?

27. Content in this system is

- Fully open to all
- Partly open and partly restricted to campus
- Fully restricted to campus

28. How many digital objects that are fully open to all does this system contain? (round to the nearest 1,000; approximations are acceptable)

29. This system is

- Not customized/using the default settings mostly
- Customized to some extent
- Highly customized

30. Anything else that we should know?

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31. Do you have another DAM or IR to describe?

Yes

No

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System 5

Here, you will describe a few things about your DAM or IR. If you have more than one, you will have options for describing them one at a time, up to five systems.

32. Please indicate the system that you are using

- CONTENTdm
- BePress
- Omeka
- dSpace
- Fedora
- Hydra
- Other (please specify)

33. What is the publicly-accessible URL for the system?

34. Content in this system is

- Fully open to all
- Partly open and partly restricted to campus
- Fully restricted to campus

35. How many digital objects that are fully open to all does this system contain? (round to the nearest 1,000; approximations are acceptable)

36. This system is

- Not customized/using the default settings mostly
- Customized to some extent
- Highly customized

37. Anything else that we should know?

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Part 2: Unique Materials in the SILS

In order to complete its other high priority goal for the year, and following up on the discussions at the Summer Meeting, the CCD Team seeks to understand which unique materials that Alliance members are currently managing in Alma (that is, using Alma as the management environment instead another system) or piping into Primo, and what they would like to manage in Alma and pipe into Primo.

What do we mean by unique materials? In general, we mean the things that all libraries acquire or manage that exist as one copy in one location (or nearly one copy in nearly one location). They may be digital, analog, or even three-dimensional. Put another way: It's all the things that are **not** the shared, purchased resources that you can access, one way or another, in any library--the commodity materials that we acquire or license from vendors. A few examples of unique materials:

- Digital objects
- Rare books
- Newspapers
- Yearbooks
- Research data sets
- Faculty publications
- Learning objects
- Manuscripts and archives

There is a Center of Excellence (that is, co-development) initiative with Ex Libris about managing digital collections in Alma (see <https://www.orbiscascade.org/center-of-excellence-initiatives/>); answers to this survey will also guide the Alliance's efforts on that front.

38. Unique materials are often managed in other systems (that's what we asked about in Part 1). One of the things that you can do in Primo is to pipe those other systems to your institutional Primo to enhance discovery. What is your institution currently piping into your institutional Primo (other than your Alma holdings, which is assumed)?

- Nothing
- Digital objects from a DAM
- Digital objects from an IR
- Finding aids from Archives West
- Finding aids from local EAD or HTML site
- OERs
- Learning objects
- Research data sets
- Other (please specify)

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39. What types of unique materials metadata is your institution currently managing in Alma?

- Nothing
- Digital objects
- Rare books
- Newspapers
- Yearbooks
- Research data sets
- Faculty publications
- Learning objects
- Other (please specify)

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40. Does your institution want to be able to manage digital objects in Alma, with the understanding that this capability is not yet present? (This is one of the Alliance's Center of Excellence development projects with Ex Libris)

Yes

No

Don't know

41. Please use this space to share any other comments you have about managing unique materials in Alma and providing access in Primo.

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Thank you!

Thank you! Your answers are important to the work of the CCD Team. The Digital Content Joint Working Group will share their findings from this survey with CCD Representatives in December.